

## EMERGENCY PROCEDURES

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| <b>What emergencies may require an evacuation of the working area?</b><br>For example, fire, explosion, chemical spills, bomb threat, flooding                                                                                                                  |  |
| <b>Responsibility</b><br>Who will be responsible for managing the evacuation?                                                                                                                                                                                   |  |
| <b>Signal to evacuate</b><br>What signal(s) will be used to initiate the evacuation?<br>Where will these signals be located?<br>Who is authorised to activate the signal?                                                                                       |  |
| <b>Evacuation Procedure</b><br>How will people evacuate from the workplace?<br>Where will they assemble after evacuation?<br>What checks will there be to ensure everyone is accounted for?<br>What signal will give the all clear to return? Who will give it? |  |
| <b>Re-entry</b><br>How will the re-entry be managed?                                                                                                                                                                                                            |  |