



EQUAL EMPLOYMENT OPPORTUNITY POLICY

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Work Structures Pty Ltd is committed to a non-discriminatory workplace, and will abide by the relevant Anti-discrimination and Equal Employment legislation.

POLICY

We will not discriminate against anyone in our recruitment practices or in the delivery of our goods and services. This includes discrimination based on sex, age, race, health status, marital status, disability, political conviction.

Our recruitment selection process will be based on merit so all applicants with the qualifications and experience we are looking for will be considered for the position. The successful applicant will be the person who best meets the specific requirements of the job. Promotions within the company will work in the same manner.

No employee or manager is to harass another employee, client, contractor or any other person associated with this company. Harassment or offensive behaviour of any type is unwelcome; this may include intimidation, offends or humiliates the person or persons being harassed.

All employees and all levels of management will undertake not to discriminate, harass, vilify or victimise any employee, client, contractor or other person associated with Work Structures Pty Ltd.

Non-compliance with this policy will result in disciplinary action and employees need to be aware they can be held legally responsible for their unlawful acts.

If you think there is harassment happening in the workplace or to you, then feel free to speak with the manager or Human Resource (HR) team. Don't ignore it or try to rectify the problem yourself, as it might lead to a bigger problem, as depression or worse death.

REFERENCE

QLD Government; Prevention of Workplace Harassment: Code of Practice 2004