



SMOKE FREE WORKPLACE POLICY

AIM

Work Structures Pty Ltd is committed to a safe and healthy work place environment for all of its employees', visitors and clients. A smoke free environment is part of our commitment.

BACKGROUND

Health authorities worldwide have documented the detrimental effects of smoking and passive smoking. Queensland Health estimates smoking related absenteeism to cost Australian businesses more than \$1.5 billion per year.

POLICY

It is the policy of Work Structures Pty Ltd that employees' must not smoke in enclosed workplaces or within 4 metres of the entrance of the building. Smoking is not permitted in the toilet areas, hallways or any other part of the buildings. Smoking is also prohibited in company vehicles.

All employees' are advised to notify the General Manager of any breaches of the smoke free workplace policy. Employee's who breach this policy will be dealt with as outlined in the Disciplinary Action & Dismissal Policy.

Reference

QLD-Tobacco and Other Smoking Products Amendment Act 2004

VIC- Tobacco Act 1987 (Amended 1/3/2006)

NSW- Smoke Free Environment Amendment Act 2004

NT – Tobacco Control Act 2005